



G E O F F Y A L E C O N S U L T A N C Y

Geoff Yale Consultancy

Workshop Hand out.

Policies Review

General comments

All policies need the same set standard
Review date needs stating
Who is responsible
Signing off

Policies Required

Equal Opportunities
Environment Policy Statement
Quality Management Policy System
Health and Safety policy
Corporate and Social Responsibility Policy
Safeguarding Policy
Equality and Diversity Policy [review with Equal Opportunity Policy above]
Sustainability Policy [review with Environmental Policy above]
Training and development Policy
Anti Bribery Policy
Data Protection Policy
Information Governance
Smoking Policy

Linked to Quality policy

Complaints Procedure

HACCP procedures

Linked to Health and Safety Procedure

COSHH Procedure
Accident reporting
Riddor accident figures

General

Business continuity Plan [Crisis management, Disaster recovery plan]